

BRIAN TOMASIK

[My home page](#)

Campus
[address]

Home
[address]

January 14, 2006

Congressman Michael McNulty
Room 2210
Rayburn House Office Building
Washington, DC 20515-3221

Dear Internship Coordinator:

It is with great excitement that I write to apply for a summer internship in Congressman McNulty's Washington office.

I am a first-year student at Swarthmore College, and I have been very interested in government for many years. I have written a number of advocacy letters to Mr. McNulty—on issues ranging from eutrophication in the Gulf of Mexico to United States foreign policy toward East Timor. In addition, I have participated in two legislative lobby visits at the Albany State Legislative Office Building. Now, I am eager to experience the legislative process from the other side, and I feel that I would have a number of important skills to bring to an internship position:

- I am eager to take initiative and try new things. When I founded a Math League at my high school, joined the Citizens' Budget Advisory Committee of my school district as the only student member, and submitted a proposal to the Board of Education requesting that the district purchase recycled paper, I was not daunted by lack of prior experience with these endeavors; rather, I performed research and asked others for help until I figured out how to proceed.
- I have experience with research of many kinds. In addition to those written for school, I have authored detailed research reports on agriculture policy, the environmental benefits of recycled paper, and the recycling program at my high school. I also submitted a twenty-page research report to the Intel Science Talent Search detailing my independent study of phosphorus loading in a local reservoir.
- I am an excellent organizer and communicator. As president of both the Student Environmental Action Coalition and Youth Ending Hunger at my high school, I learned how to prepare agendas for meetings, keep members on task, and coordinate the logistics of hosting speakers and putting on events. During my summer internship with the New York State Labor-Religion Coalition, I wrote letters to legislators and apparel manufacturers, contacted "sweatshop-free" clothing companies about their products, and presented progress reports during conference calls and staff meetings.

With these skills, I am confident that I would be able to respond to constituent mail, prepare research reports, and perform any other tasks that need to be done.

I would appreciate an interview and look forward to hearing from you. Please note that I will be at college from January 14 to March 4 and again from March 11 to May 13.

Feel free to contact me for any further information. I thank you very much for your time.

Sincerely,

Brian Tomasik
Enclosure: Resume

BRIAN TOMASIK

Campus
[address]

Home
[address]

Education	Swarthmore College, Swarthmore, PA Expected Graduation Date: May 2009 GPA: all classes are pass/fail first semester Guilderland Central High School, Guilderland, NY Graduation Date: June 2005 GPA: 4.0 (valedictorian)
Skills Summary	Knowledge of Microsoft Office Suite. Familiarity with both Mac and Windows. Proficiency in written and spoken German. Initiative. Leadership skills. Strong verbal and written communication ability. Effective organizer and planner.
Honors/Awards	National Merit Scholarship Robert C. Byrd Scholarship National AP Scholar Award 200-Hour Community Service Award Harvard Book Award SUNY ESF "Environmental Excellence" Book Award
Extracurricular Activities – High School	Submitted a proposal to Board of Education requesting that the school district buy recycled copy paper. As a result, the district agreed to submit bids for both recycled paper and virgin paper. Submitted a research report to the Intel Science Talent Search President, Student Environmental Action Coalition President, Youth Ending Hunger Founder, Math League Member, National Honor Society Member, Political Activist Coalition Member, Citizens' Budget Advisory Committee for the Guilderland Central School District
Extracurricular Activities – College	Member, Earthlust Member, Animal Rights Coalition
Community Volunteering	ESL Tutoring Habitat for Humanity Guilderland Public Library Albany Pine Bush Regional Food Bank St. John's Soup Kitchen
Work Experience	Summer internship with New York State Labor-Religion Coalition Paid job as clerk with the Admissions Office
Hobbies	Participating in lobby visit at NYS legislature. Writing advocacy letters. Tennis. Chess. Farming. Amateur video production.